



SCHOOL BOARD OF THE CITY OF RICHMOND  
 SCHOOL BOARD ROOM - 17TH FLOOR, CITY HALL  
 301 NORTH NINTH STREET RICHMOND, VA 23219-1927 - (804) 780-7716

**MEMBERS**

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 DISTRICT 2  
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 DISTRICT 1

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 DISTRICT 7

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 DISTRICT 3

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 DEPUTY CLERK

KEITH W. BROWN  
 AGENT

LYNN G. BRAGGA  
 DEPUTY AGENT

**AUDIT  
 COMMITTEE MEETING  
 AGENDA**

**Monday, May 19, 2008**

**1:30 p.m. – 3:00 p.m.**

**Conference Room, 17<sup>th</sup> Floor, City Hall**

1. Call to order.
2. Roll call.
3. Consider approval of the minutes of the April 7, 2008 meeting.

**ITEMS FOR ACTION – Recommend for Board action or refer to other committee – 60 minutes**

4. Receive a report on Hot Line tip results. (BSC #3)
5. Finalize the proposed charter of Internal Audit Committee. (BSC #3)
6. Approve changes to School Board policy 3.19, Internal Auditors, and Internal Audit Services Charter. (BSC #3)
7. Assess Internal Audit function by comparing with other school systems:
  - Reporting relationships.
  - Staffing levels and scope of responsibility. (BSC #3)

**ITEMS FOR DISCUSSION – 30 minutes**

8. Open agenda.
9. **Closed session.** Convene a closed meeting [pursuant to S.2.3711 (A)(1)(2)(3)(4) and (7) of the Code of Virginia] to consider identifiable employee, student, real property and privacy of individuals in.
10. Adjournment.

*Pursuant to the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding should contact the Clerk of the School Board no later than three (3) business days prior to the meeting at (804) 780-7716. If you are hearing or speech impaired, please contact the agency by calling the Americans with Disability Act Office TTY line at (804) 780-6226*

**Angela C. Lewis  
 Clerk**